

STUDENT APPEAL FORM

Personal Details

Student Name:	
Student ID:	
Course:	
Date of Submission:	

Type of Appeal (please tick)

Appeal against decisions of boards of examiners	
Appeal against withdrawal of fee	
Appeal against withdrawal of course	
Appeal against Results of Assignments	
Appeal against Attendance	
Appeal against Administrative Errors	
Appeals (others) Please specify	

Please state reason for appeal. You may continue on a separate sheet if necessary and attach any additional supporting documents you think relevant.

Date:

Students are advised that they can seek guidance and support from the Director of Studies or Quality Compliance Manager when making an appeal.

Completed forms should be handover with any supporting evidence to complaint officer.